



Santee School District

Please note: the Board of Education will meet with the Student Representatives at 6:00 pm

- SCHOOLS:**
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative School
 Santee Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA November 1, 2016

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

A.	OPENING PROCEDURES – 7:00 p.m.	<u>Page #:</u> 5
	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
B.	REPORTS AND PRESENTATIONS	6
	1. Superintendent's Report	
	1.1. Developer Fees and Collection Report	7
	1.2. Use of Facilities Report	8
	1.3. Enrollment Report	9
	1.4. Claims Against the District	10
	1.5. Schedule of Upcoming Events	11
	2. Recognition of San Diego Christian College Volunteers	
C.	PUBLIC COMMUNICATION	12
	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	CONSENT ITEMS	13
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

1.1.	<u>Approval of Minutes</u>	14
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Business Services

- 2.1. Approval/Ratification of Travel Requests** 19
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Revolving Cash Report** 21
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. Acceptance of Donations** 23
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. Approval of Agreement for Mileage Reimbursement In Lieu of District Transportation** 25
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 26
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of September 2016.
- 2.6. Authorization to Sell/Dispose of Surplus Items** 32
It is recommended that the Board of Education declare the described items as surplus with a value of \$2,500 or less and authorize the sale or disposal of them in accordance with established procedures.
- 2.7. Adoption of Resolution No. 1617-14 to Commit the Ending Fund Balance in Fund 14: Deferred Maintenance Fund** 35
It is recommended that the Board of Education adopt Resolution No. 1617-14 to Commit the Ending Fund Balance in Fund 14: Deferred Maintenance Fund to be set-aside for future Deferred Maintenance Projects.

Educational Services

- 3.1. Approval of 2016-17 School Site Fundraising Plans** 38
It is recommended that the Board of Education approve the 2016-17 School site Fundraising Plans.
- 3.2. Approval of Amended Nonpublic Agency Master Contract Appendix B with Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)** 48
It is recommended that the Board of Education increase the Nonpublic Agency Master Contract Appendix B with Vista Hill Learning Assistance Center from FTE .60 to FTE .80 for the term of November 1, 2016 through June 30, 2017.
- 3.3. Approval of Nonpublic School Master Contract with San Diego Center for Children Academy Nonpublic School Services** 50
It is recommended that the Board of Education approve the Nonpublic School Master Contract with San Diego Center for Children Academy for one student for the term of October 19, 2016 through June 30, 2017.

Human Resources/Pupil Services

- 4.1. Personnel, Regular** 51
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

4.2.	<u>Adoption of Proclamation Endorsing the Great American Smokeout on November 17, 2016</u>	54
	It is recommended that the Board of Education adopt the proclamation endorsing the great American smokeout on November 17, 2016.	
4.3.	<u>Adoption of Resolution No. 1617-15 to Eliminate a Vacant Classified Non-Management Position</u>	56
	It is recommended that the Board of Education adopt resolution no. 1617-15 to eliminate a vacant classified non-management position.	
E.	DISCUSSION AND/OR ACTION ITEMS	58
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Educational Services	
1.1.	<u>Middle School Elective Application: Chet F. Harritt School</u>	59
	It is recommended that the Board of Education approve the application for electives funding for Chet F. Harritt School.	
1.2.	<u>Middle School Elective Application: Carlton Hills School</u>	61
	It is recommended that the Board of Education approve the application for electives funding for Carlton Hills School.	
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u>	63
	It is recommended that the Board approve the Monthly Financial Report for September 2016.	
F.	BOARD POLICIES AND BYLAWS	66
1.1.	<u>Second Reading: Revised Board Policy and Administrative Regulation 6173, Education for Homeless Children</u>	67
	Board Policy and Administrative Regulation 6173, Education for Homeless Children, are presented for a first reading. It is recommended that the Board of Education approve the revised Board Policy and Administrative Regulation 6173.	
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	77
H.	CLOSED SESSION	77
1.	<u>Consideration of Student Matter</u> (Ed. Codes § 35146, 48912 and 48918)	
2.	<u>Conference with Legal Counsel – Existing Litigation</u> (Govt. Code § 54956.9) <ul style="list-style-type: none">• <i>San Diego Gas & Electric General Rate Case CPUC A.15-04-012</i>	
3.	<u>Public Employee Discipline/Dismissal/Release</u> (Govt. Code § 54957)	
4.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	

5. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

6. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

7. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

- | | | |
|----|------------------------------------|----|
| I. | RECONVENE TO PUBLIC SESSION | 77 |
| J. | ADJOURNMENT | 77 |

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for November 15, 2016, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- ___ Ryan
- ___ Levens-Craig
- ___ El-Hajj
- ___ Fox
- ___ Burns

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the November 1, 2016, regular meeting

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

2. Recognition of San Diego Christian College Volunteers

**DEVELOPER FEES COLLECTION REPORT
2016-17
CUMULATIVE THROUGH OCTOBER 20, 2016**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10130 Woodpark Dr.	08/05/16	952	\$2,056.32	CP
X		10140 Strathmore Dr.	08/09/16	766	\$1,654.66	SC
X		Braverman Dr. (model home)	08/16/16	2,210	\$4,773.60	HC
X		Braverman Dr. (model home)	08/16/16	2,554	\$5,516.64	HC
X		Braverman Dr. (model home)	08/16/16	2,853	\$6,162.48	HC
X		8746 Bushy Hill	08/24/16	16,982	\$36,681.12	CFH
X		3943-3953 Magnolia Ave.	09/28/16	22,590	\$48,794.40	PD
TOTAL PAGE 1					\$105,639.22	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - November 1, 2016						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Oaks						
Cub Scouts Pack 383 (Wolf Den Meetings)	Classroom	11/2/16 - 2/22/17	Wednesday	5:30 pm - 7:30 pm	20	
PRIDE Academy (Prospect Avenue)						
PTA (Movie Night/Chili Cook-Off)	Multi-Purpose/Lunch Area	10/28/16	Friday	4:00 pm - 8:30 pm	100	
PTA (Parent Engagement Night)	Multi-Purpose	11/16/16 & 3/15/17	Wednesday	5:00 pm - 8:00 pm	30	
PTA (Stars and S'Mores)	Upper Playground	11/30/16	Wednesday	6:00 pm - 8:00 pm	50	
PTA (Book Bingo)	Multi-Purpose	3/2/17	Thursday	5:00 pm - 8:00 pm	120	
PTA (Color Run)	Upper Playground	3/11/17	Saturday	7:00 am - 11:00 am	200	TBD
PTA (Spring Fling Carnival)	School Grounds	4/1/17	Saturday	8:00 am - 2:00 pm	250	TBD
Rio Seco						
Santee Santas (Holiday Program Application Day)	Multi-Purpose	11/10/16 - 11/29/16	Tues, Thurs	5:00 pm - 9:00 pm	100	
Santee Santas (Holiday Program Application Day)	Multi-Purpose	11/12/16	Saturday	9:00 am - 1:00 pm	100	
Sycamore Canyon						
PTSA (1-on-1 Basketball After School Hoops)	Black Top	11/9/16 - 1/18/17	Wednesday	2:25 pm - 3:05 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 10/28/2016
 Month 4 Week 1
 School Week 10

SCHOOL	REGULAR ED														SPECIAL ED														Total All				
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/28/16	11/06/15	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/28/16	11/06/15	# Diff	% Diff	10/28/16	10/21/16	# Diff	
Cajon Park			110	96	92	99	119	114	93	108	96	927	961	-34	-3.5%	1	13	2	5	4	10	7	16	9	9	76	54	22	40.7%	1003	1004	-1	
Carlton Hills	24		78	71	78	59	45	49	44	62	54	564	551	13	2.4%	3	2	3	4	5	3	6	2	4	32	32	0	0.0%	596	598	-2		
Carlton Oaks			81	82	76	67	86	75	96	87	121	771	786	-15	-1.9%	5	4	6	3	8	11	8	3	7	55	51	4	7.8%	826	828	-2		
Chet F. Harritt	22		81	87	81	74	57	52	67	61	64	646	621	25	4.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	646	647	-1	
Hill Creek	24		81	84	78	85	77	70	75	67	90	731	751	-20	-2.7%	2	1	1	4	5	4	0	0	0	0	17	16	1	6.3%	748	745	3	
Pepper Drive	25		110	106	88	142	115	101	112	91	72	962	921	41	4.5%	0	0	0	0	0	0	0	2	4	2	8	5	3	60.0%	970	971	-1	
Pride Academy	22		74	68	59	61	77	52	54	60	46	573	574	-1	-0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	573	571	2	
Rio Seco			100	99	107	117	121	124	85	102	99	954	934	20	2.1%	4	1	1	5	9	11	7	8	8	54	59	-5	-8.5%	1008	1009	-1		
Sycamore Canyon			70	48	48	47	40	47	48	0	0	348	333	15	4.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	348	349	-1	
SUBTOTAL	117	0	785	741	707	751	737	684	674	838	842	6476	6432	44	0.7%	1	27	10	16	20	37	36	39	26	30	242	217	25	11.5%	6718	6722	-4	
Alternative School			3	4	3	1	1	6	3	7	1	31	32	-1	-3.1%																		
Santee Success										1	5	6	7	-1	-14.3%											0	0	0	0.0%	6	6	0	
NPS												0	0							1	1		3		5	5	0	0.0%	5	5	0		
SUBTOTAL			3	4	3	1	1	6	3	8	6	37	39	-2	-5.1%	0	0	0	0	1	0	1	0	3	0	5	5	0	0.0%	42	42	0	
TOTAL	117	0	788	745	710	752	738	692	677	846	848	6513	6471	42	0.6%	1	27	10	16	21	37	37	39	29	30	247	222	25	11.3%	6760	6764	-4	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Carlton Hills	0	0	596
Chet F. Harritt	0	0	646
Hill Creek	0	0	748
Prospect Ave	0	0	573
Sycamore Canyon	51	0	399
Total PK/EAK	51	0	

Total Enrollment Including PK
6811

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Carlton Hills School	October 6, 2016	Property Damage

Schedule of Upcoming Events

Date	Event
November 1	Student Forum; 6:00 p.m. Board Meeting; 7:00 p.m.
November 4	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
November 11 (Friday)	Veterans' Day Holiday Schools and Departments Closed
November 10	District Advisory Committee (DAC); 6:00 p.m., ERC
November 15	Board Meeting; 7:00 p.m.
November 21 – 25	Schools Closed for Thanksgiving Holiday
December 1-3	California School Boards Association Annual Education Conference
December 5	Communication Committee; 3:30 p.m., ERC
December 5-9	Parent/Teacher Conference Week Schools on Modified Days
December 6	Organizational Board Meeting for 2016; 7:00 p.m.
December 7	Safety/Facilities Advisory Committee; 3:30 p.m., DO Conf. Room
December 15	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
December 19 – January 2	Winter Break
December 20	Board Meeting; 7:00 p.m.
January 3	Students Return from Winter Break
January 12	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 16	Martin Luther King Holiday Schools and Departments Closed
January 20	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
January 23	Special Education Advisory Committee; 6:00 p.m., at ERC

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
November 1, 2016

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- October 18, 2016, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 18, 2016

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Ryan invited Jackie Nothdurft, Personnel Technician, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Recognition of Jill Lenihan for receiving the Dean W. Tuttle Professional Education Award

Mimi McGinty, Special Education Director, shared Jill Lenihan, a Special Education Instructional Assistant II, provides support for the District's itinerant program for the visually impaired; and support for students in Preschool through 8th grades in the East County Special Education Local Control Area (SELPA). Ms. Lenihan is constantly expanding her knowledge of the curriculum for the visually impaired; and continues to grow professionally by taking online courses through the Hadley Institute for the Blind in Chicago. These courses have allowed Ms. Lenihan to incorporate technology in the classroom. Each year the Hadley School for the Blind honors students with five awards. This year, Jill Lenihan, was honored with the Dean W. Tuttle Professional Education Award for her work serving the visually impaired. Ms. Lenihan expressed her gratitude towards the Board and shared the plaque she received from the Hadley School for the Blind. The Board congratulated Ms. Lenihan for her work and presented her with a certificate of recognition for her work with visually impaired students.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval/Ratification of Consultants and General Service Providers
- 2.7. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Approval of Award of Contract to Ace Coolers Inc. through the CUPCCAC Process for a Walk-In Refrigerator in the Central Kitchen
- 3.1. Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2016-2017
- 3.2. Approval of Nonpublic School Master Contract with Stein School for Nonpublic School Services
- 3.3. Approval of Extended Field Trip Request for Pepper Drive Students to the San Diego Opera
- 4.1. Personnel, Regular
- 4.2. Approval of Recommendation of Classified Non-Management Reallocation Study for Braille Transcriber Position
- 4.3. Adoption of Resolution No. 1617-11 to Eliminate a Classified Non-Management Position
- 4.4. Adoption of Resolution No. 1617-12 to Eliminate a Vacant Classified Non-Management Position

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

- 1.1. Approval of Amendment to Agreement with DS&C for Financial Advisory Services Related to Refunding of Certificates of Participation and General Obligation Bonds

Karl Christensen, Assistant Superintendent, shared that on November 3, 2015, the District entered into an agreement with Dale Scott & Associates (DS&C) to provide financial advisor services related to refunding of outstanding Certificates of Participation (COPs) and General Obligation Bonds (GO Bonds). Refundings undertaken to date have resulted in \$11.6 million in debt service savings for the general fund and \$21.9 million in debt service savings for property owners. He explained that in order to move forward with the next phase of refunding a portion of the Series B Current Interest Bonds, it was necessary to amend the agreement with DS&C. This agreement allows future refundings to occur without the need to further amend the agreement. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.2. Adoption of Resolution No. 1617-13 of the Board of Education of the Santee School District Authorizing the Sale and Issuance of Not To Exceed \$14,000,000 Aggregate Principal Amount of Santee School District General Obligation Refunding Bonds, in One or More Series, Approving the Forms of and Authorizing the Execution and Delivery of One or More Escrow Agreements Bond Purchase Agreements and Continuing Disclosure Certificates, Approving the Form, and Authorizing a Method for Review and Approval by Members of Said Board, of One or More Official Statements, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions in Connection Therewith

Mr. Christensen explained the resolution being brought forth was to authorize moving forward with the refunding of Series B Current Interest Bonds to generate savings to taxpayers. Dale Scott, the District's Financial Advisor, provided an update on the market conditions, expected savings, timeline, and underwriter selection process. Upon discussion, Member Burns moved to proceed with the Refunding of the Series B Current Interest Bonds using Alternative B with a minimum savings of 15% to taxpayers.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan Aye</u>	<u>Fox Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig Aye</u>	<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj Aye</u>	

Human Resources/Pupil Services

2.1. School Calendar for 2017-18

Tim Larson, Assistant Superintendent, opened discussion on the development of the 2017-18 school calendar; and provided the Board with a calendar showing start/end dates, and holidays as they have been scheduled in the past. Mr. Larson clarified this was not a proposed calendar, but simply what has been done in previous years. He shared the calendar committee was scheduled to meet in the upcoming weeks and inquired if the Board had any specific items they wanted addressed with the committee. The Board held a discussion on the start/end dates and their impact on summer school with Grossmont Union High School District; and aligning holidays with the high school district. Upon discussion, the Board discussed developing the calendar similar to the current school year and obtaining input from the calendar committee.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy and Administrative Regulation 6173 – Education for Homeless Education

Revised Board Policy and Administrative Regulation 6173 – Education for Homeless Education was presented for a first reading. It will be brought back for a second reading and approval at the next meeting.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Karl Christensen reported the District was being honored as "Recycling Champs" by Waste Management at the November 9th City Council meeting at 7:00 pm. He mentioned it was due to the District's efforts in recycling water and waste; and educating students on recycling. Mr. Christensen extended an invitation to the Board and reported he and Christina Becker, Director of Maintenance and Operations would be present to accept the award on the District's behalf. President Ryan inquired on why the presentation was being conducted during a City Council meeting and not at a District Board meeting. She mentioned she would contact Waste Management to inquire on receiving the award during a Board meeting.

Superintendent Pierce shared receiving an award from the San Diego County Breastfeeding Coalition for our efforts in changing the policy to accommodate nursing staff.

Member Burns inquired on work being done by San Diego Gas & Electric (SDG&E) at the Cajon Park School parking lot. He inquired on the timing and why it was not conducted when school was not in session. Mr. Christensen mentioned a transformer was being replaced and explained the SDG&E did notify the District of the work that would be conducted. Member Burns mentioned it is a safety concern for students. President Ryan suggested working with City of Santee to coordinate efforts while school is not in session.

Member Fox inquired on adding a shade screen to the fence at the old Santee School Site. The Board discussed the upkeep of the property. Mr. Christensen reported Administration was already looking into cleaning the property and weed abatement. He mentioned Administration would look into the fence shading. Superintendent Pierce shared meeting with City Manager today and holding a discussion with the homeless issues at the old Santee School Site.

Member Levens-Craig mentioned the San Diego East County Chamber Leadership Program's Education Day was hosted by Rio Seco School. She commended Principal Simpson for preparing classroom visits; and shared receiving great feedback on the visit. Member Levens-Craig reported attending the Special Education Advisory Committee meeting and shared the meeting was well attended. She mentioned there were more parents in attendance than staff. Member Levens-Craig reported some of the committee's concerns were already being addressed by the Director of Special Education, Mimi McGinty.

President Ryan reported Leadership Associates had reported only 78 online surveys had been submitted for the Superintendent search. She asked that the Principal send a SchoolMessenger reminder to their parents. Deadline to submit surveys is Friday, November 4.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Consideration of Student Matter** (Ed. Codes § 35146, 48912 and 48918)
2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
3. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
6. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 7:50 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of October 18, 2016 was adjourned.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
November 1, 2016

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel. Requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$7,878, with additional substitute costs of \$2,070, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - November 1, 2016

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Thurs-Mon 10/27/16 - 11/01/16	John Beacom Sharon Eldredge Sheila Harris Amanda Kelso Tracy Kull Celina Register Toni Stout Kirsten Stretton Leslie Wiley JoHanna Simko Mike Olander	Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park Cajon Park	Restorative Practices	SDCOE	\$230 \$230 \$230 \$230 \$230 \$230 \$230 \$230 \$0 \$0 \$0	\$145 \$145 \$145 \$145 \$145 \$145 \$145 \$145 \$145 \$145 \$145	LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation LCFF Site Allocation	This 2-day workshop will focus on restorative practices and self regulation techniques.
Tuesday, 11/08/17	Tami Cox	PRIDE Academy	What's new in Children's Literature	SDCOE	\$0	\$75	Title I	This is a seminar on the best current books and strategies for incorporating them in the library and classroom.
Friday, 11/20/17	Laura Barker Robynn Bennett	Carlton Hills Carlton Hills	Greater San Diego Mathematics Council's Annual Conference	San Diego	\$115 \$115	\$97 \$97	Title I Title I	This conference will focus on instructional strategies for mathematics and interaction with science robotics.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Fri-Sun, 11/11/16 - 11/13/16	Valerie Olson Debbie Meeder Julie Schwartz Wendi Klain Paula Dwyer Edie Mottola	Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services	California School Nutrition Association Conference	Anaheim	\$0 \$0 \$0 \$0 \$0 \$0	\$490 \$490 \$490 \$490 \$490 \$490	Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services Child Nutrition Services	This conference provides training and information on Child Nutrition Services.
Tues-Fri, 11/29/16 - 12/02/16	Elana Levens-Craig Dianne El-Hajj	Board of Education Board of Education	California School Boards' Association Education Conference	San Francisco	\$0 \$0	\$1,738 \$1,336	Board of Education Board of Education	This conference will provide innovative and effective new ideas to make positive changes for schools.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
November 1, 2016

BACKGROUND:

The Revolving Cash Fund of \$198,677 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #24431 through #22435 on the \$198,677 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$670.03 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$198,677**

Date	Number	Name	Memo	Amount
10/12/16	24431	VOID		0.00
10/12/16	22432	Walmart	Lorene Foster-Help for family in need	200.00
10/12/16	22433	State Board of Equalization	Exempt Bus Operator Diesel Fuel Tax Fee	38.03
10/20/16	22434	Christ the King Luthern Church	September rent refund	232.00
10/20/16	22435	Walmart	Lorene Foster-Help for family in need	200.00
Total Checks Written				\$670.03
Total to be Reimbursed				\$670.03

Consent Item D.2.3. Acceptance of Donations
 Prepared by Karl Christensen
 November 1, 2016

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Bus Transportation to Lantern Crest Memory Care Facility for "Senior Buddy Program"	\$625.00	Susan Nugent	Pepper Drive School
Funds to Support the 2016-17 Yearbook Production	\$111.98	Picaboo Yearbook Corp.	Cajon Park School
Soft Seating for LRC	\$1,076.46	Webb Cleff Architecture and Engineering	Pepper Drive School
Grant: Robotics and Coding – Arduino software to build science instruments, prove chemistry and physics principles, start programming and robotics. (Presenter: Pam Mitchell)	\$1,000.00	Santee School District Foundation	Carlton Oaks School
Grant: 3D Printing in the Classroom – 2 4 th grade classes; focus – identify a real world problem, research it, generate possible solutions, finalize results with the printer. (Presenters: Katie Vick & Hannah Fields)	\$1,000.00	Santee School District Foundation	Cajon Park School
Grant: Smarty Ants by Achieve3000 – 265 TK-2 students; online differentiated program for phonics-based reading, vocabulary building, checking for understanding; supports the Achieve3000 program in 3-8. (Presenter: Jerelyn Lindsay)	\$1,000.00	Santee School District Foundation	Carlton Hills School
Grant: STEAM Community Outreach – 1 grade level per month (approx. 80 students) to visit Lantern Crest Senior Living Community to share and teach STEAM learning concepts and experiences and form generational relationships. (Presenters: Hannah Chacon & Marybeth Atkinson)	\$1,000.00	Santee School District Foundation	Chet F. Harritt School
Grant: White Board Tables – 260 5-8 students; will allow small groups to work on specific targeted math skills. (Presenters: Charlene Stanley, Chris Kelly, & Molly Maloy)	\$1,000.00	Santee School District Foundation	Hill Creek School
Grant: Creative Coding – 25-80 2 nd graders; Ozobots and Osmo Coding to learn computer science coding, programming and engineering skills; has over 500 movements, including digital mazes and puzzle challenge games. (Presenter: Autumn Freund)	\$1,000.00	Santee School District Foundation	PRIDE Academy

Grant: EduDance – 5 th grade students; ballroom dancing program, includes instruction and opportunities for performances. (Presenters: Ted Hooks, Krista Rosen, Lance Bradshaw, Michelle McNearney)	\$1,000.00	Santee School District Foundation	Pepper Drive School
Grant: Raz-Plus – 400 K-2 and Sp. Ed. students; website that provides motivational, independent reading; has leveled books, songs, and poems that are animated; provides detailed reports for teachers and parents. (Presenter: Terry Johnson)	\$1,000.00	Santee School District Foundation	Rio Seco School
Grant: Outdoor Classroom Enrichment – 400 K-6 students, plus pre-schoolers; includes a garden, chickens, and Maker space; have partnered with a master gardener; grant will provide shade structure and relocation of the watering system. (Presenter: Jeri Billick)	\$827.61	Santee School District Foundation	Sycamore Canyon School
Grant: Physical Education – approx. 45 students annually; will purchase a TV so the Wii U Fitness program can be implemented; additional funds would purchase Tinker Crates. (Presenter: Annelise Steen)	\$500.00	Santee School District Foundation	Santee Success Program
Grant: Science Exploration- K-8 students; will participate in workshops through Reuben H. Fleet Science Center and Birch Aquarium. (Presenter: Patricia Noujaim)	\$500.00	Santee School District Foundation	Alternative Program – Home School
Grant: Team 24 – Mild Moderate SDC; provides behavior management tools, offers social and emotional support materials, and helps with sensory needs. (Presenter: Sara Brownell)	\$500.00	Santee School District Foundation	Special Education
TOTAL DONATIONS RECEIVED	\$12,141.05		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization granted to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$12,141.05.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement for the 2016-17 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	13	180	\$0.5400	\$1,263.60
Total:				\$ 1,263.60

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$1,263.60 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
November 1, 2016

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period September 1, 2016 through September 30, 2016.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 227 transactions totaling \$25,228.96 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160901	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	12.19	Strainers for school site cafeterias
20160912	ABEL,CATHY	CHILD NUTRITION	SMART AND FINA10809291	27.93	Almond Milk, Gluten Free Food
20160918	ABEL,CATHY	CHILD NUTRITION	ZORO TOOLS INC	37.92	Refrigerator/Freezer Thermometer
20160921	ABEL,CATHY	CHILD NUTRITION	WALGREENS #09817	14.02	Batteries for Scales, Glue
20160926	ABEL,CATHY	CHILD NUTRITION	SMART AND FINA10809291	10.17	Almond Milk
20160927	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	41.36	Can Opener Replacement Blades
20160929	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	66.91	Gluten Free Food
				210.50	
20160901	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OL RODEO S	20.00	Delivery fee for staff luncheon
20160901	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OL RODEO S	337.49	Catering for staff luncheon
20160902	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINA10809317	26.91	Supplies for staff luncheon
20160905	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINEC	26.99	Supplies for Board meeting
20160906	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	10.05	Board meeting supplies
20160906	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WAL-MART #5140	22.82	Board meeting supplies
20160908	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	13.49	Board meeting supplies
20160912	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	RUBIO'S #249	135.00	Special Board meeting catering
20160914	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	1.79	Supplies for Principal pictures in DO Lobby
20160914	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.00	Special Board meeting supplies
20160915	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	760.00	Registration for Board Member Levens-Craig to CSBA Annual Conference
20160915	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WAL-MART #5140	7.12	Supplies for Board meeting
20160915	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.00	Special Board meeting supplies
20160920	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINEC	26.99	Board meeting supplies
20160920	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	28.98	Supplies for Board meeting
20160921	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.00	Board meeting supplies
20160922	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	17.24	Board meeting supplies
20160927	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	8.99	Board meeting supplies
20160928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GUS*GLOBALSTAR USA	39.22	Satellite phone service
20160928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINA10809317	14.97	Board meeting supplies
20160928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINA10809317	43.29	Supplies for Lifting Student Learning Prof Dev Workshop
20160928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	50.97	Supplies for Lifting Student Learning Prof Dev Workshop
20160928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.00	Board meeting supplies
20160929	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINA10809317	57.29	Supplies for Lifting Student Learning Prof Dev Workshop
20160929	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	31.99	Supplies for Lifting Student Learning Prof Dev Workshop
20160930	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINA10809291	6.99	Supplies for Lifting Student Learning Prof Dev workshop
20160930	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	7-ELEVEN 20321	5.81	Supplies for Lifting Student Learning Prof Dev Workshop
				1,718.39	
20160922	AVILA,EVONN	BUSINESS SERVICES	WAL-MART #1917	33.35	Office Supplies
				33.35	
20160905	BAKER,HOPE	OST PROGRAMS	IKEA SAN DIEGO	446.95	OFFICE FURNITURE, STORAGE, CLASSROOM STORAGE, SUPPLIES
20160908	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	48.57	STORAGE DRAWERS
20160908	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	65.90	AREA RUGS
20160909	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	12.01	OFFICE SUPPLIES, PADS
20160909	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	16.80	OFFICE SUPPLIES, PADS
20160909	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	101.52	STORAGE FOR CLASSROOM, DECOR
20160912	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	(25.14)	REFUND FOR RETURN OF SUPPLIES
20160915	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	155.74	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS, DECOR
20160915	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	56.16	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS, STORAGE
				878.51	
20160916	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	GIH*GLOBALINDUSTRIALEQ	83.17	Pallet Jack for Warehouse
20160919	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	ONTARIO AIRPORT HOTEL	215.12	Travel & Conferences - Hotel
20160929	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EL CAJON BLUEPRINT & E	40.11	Blueprints for SDG&E work at Cajon Park
				338.40	
20160908	BENEDETTO,ANGELO	CARLTON HILLS	WALGREENS #09817	2.69	Supplies for Back to School Night
20160925	BENEDETTO,ANGELO	CARLTON HILLS	HOMEDPOT.COM	27.17	Fire extinguishing blankets for safety carts
20160925	BENEDETTO,ANGELO	CARLTON HILLS	HOMEDPOT.COM	33.42	Caution tape for safety carts
20160927	BENEDETTO,ANGELO	CARLTON HILLS	SMART AND FINA10809291	12.82	Refreshments for the September ELAC meeting
20160928	BENEDETTO,ANGELO	CARLTON HILLS	PARTY CITY	15.10	Golden stars for student of the month
20160930	BENEDETTO,ANGELO	CARLTON HILLS	SMART AND FINA10809291	14.98	Ice cream sandwiches for our Safety Patrol celebration.
				106.18	
20160906	BILLICK,JERI	SYCAMORE CANYON	HARBOR FREIGHT TOOLS 1	72.99	Safety/disaster drill emergency bag supplies
20160913	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *MASTERGARDE	50.00	Master Gardener class for teachers to further our environmental focus and instructional based garden.
20160913	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *MASTERGARDE	50.00	Master Gardener class for teachers to further our environmental focus and instructional based garden.
20160914	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *MASTERGARDE	50.00	Master Gardener class for teachers to further our environmental focus and instructional based garden.
20160914	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *MASTERGARDE	50.00	Master Gardener class for teachers to further our environmental focus and instructional based garden.
				272.99	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160918	BONSER,KRISTEN	PEPPER DRIVE / RIO SECO	AMAZON MKTPLACE PMTS	13.60	PE Equipment
20160920	BONSER,KRISTEN	PEPPER DRIVE / RIO SECO	AMAZON MKTPLACE PMTS	24.96	Materials and Supplies
20160920	BONSER,KRISTEN	PEPPER DRIVE / RIO SECO	AMAZON MKTPLACE PMTS	46.81	Intervention Materials
20160927	BONSER,KRISTEN	PEPPER DRIVE / RIO SECO	AMAZON MKTPLACE PMTS	28.80	Materials and Supplies
20160928	BONSER,KRISTEN	PEPPER DRIVE / RIO SECO	AMAZON MKTPLACE PMTS	43.20	Materials and Supplies
				157.37	
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	268.69	OTHER/INSTRUCTIONAL, GAMES, ART SUPPLIES
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	404.85	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	320.78	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	272.25	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	206.28	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	349.13	OTHER/INSTRUCTIONAL/BALL, EQUIPMENT, ART SUPPLIES
20160908	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	125.58	OTHER/INSTRUCTIONAL, PE AND ART SUPPLIES
20160909	BRASHER,PAMELA	OST PROGRAMS	OFFICE DEPOT #908	180.85	OFFICE SUPPLIES, TAPE, PAPER, PENS, DIVIDERS
20160911	BRASHER,PAMELA	OST PROGRAMS	TARGET 00014852	51.56	STORAGE CONTAINERS
20160911	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	68.58	STORAGE CONTAINERS
20160915	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	497.03	OTHER/INSTRUCTIONAL, GAMES, TOYS, ARTS AND CRAFTS
20160915	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	128.52	CLASSROOM REFRIGERATOR
20160930	BRASHER,PAMELA	OST PROGRAMS	THE HOME DEPOT #0673	77.63	SAFETY SUPPLIES
20160930	BRASHER,PAMELA	OST PROGRAMS	LAKESHORE LEARNING MAT	137.31	Split - Project SAFE Other/Mobile Backpack Storage Cart (35.94%)
20160930	BRASHER,PAMELA	OST PROGRAMS	LAKESHORE LEARNING MAT	244.77	Split - ASES/Mobile Backpack Storage Cart (64.06%)
				3,333.81	
20160901	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	7.59	IMFRP/Instructional Materials - Language Arts Textbooks
20160901	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	7.59	IMFRP/Instructional Materials - Language Arts Textbooks
				15.18	
20160916	EDMONSTON,ERICA	RIO SECO	BUILDASIGN.COM	112.45	Parking lot signs to prevent cars from blocking dismissal traffic.
20160921	EDMONSTON,ERICA	RIO SECO	BUILDASIGN.COM	44.37	Signs for Buddy Benches
				156.82	
20160911	HECK,TERRY	PRIDE ACADEMY	SPORTS FLAGS AND PRODU	35.45	SDSU Flag
20160925	HECK,TERRY	PRIDE ACADEMY	EBAY INC.	3.13	Selling fee for sale of color ink sticks no longer needed (Sale took place in July)
				38.58	
20160905	HICKS,TYLENE	CHET F. HARRITT	LOWES #01661*	14.02	Paint for beautification day.
20160905	HICKS,TYLENE	CHET F. HARRITT	MCDONALD PUBLISHING, I	21.92	Constitutional Amendments Bookmarks and World War I Book.
20160907	HICKS,TYLENE	CHET F. HARRITT	BANNERSONTHECHEAP.COM	52.62	50th anniversary banners
20160907	HICKS,TYLENE	CHET F. HARRITT	DISCOUNT SCHOOL SUPPLY	137.89	Easel Brush set and mobile classroom drying rack.
20160909	HICKS,TYLENE	CHET F. HARRITT	VOYAGER SOPRIS LEARN'G	176.94	Book for helping students build reading fluency.
20160909	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	37.79	Poster made for our 50th Anniversary
20160909	HICKS,TYLENE	CHET F. HARRITT	SP * GOBULK.COM	468.91	Headphones and ear buds for students
20160909	HICKS,TYLENE	CHET F. HARRITT	BZCONF AEMEGA16	75.00	Arts Empower Mega Conference for Joey Sutera
20160912	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	4.26	Emoji Face Squeeze Balls for student stress relief.
20160912	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	10.55	Squeeze Ball Assortment for students who need stress relief.
				999.90	
20160930	HOHIMER,KAREN	PEPPER DRIVE	SMART AND FINA10809309	26.79	Incentives for Intermediate Activity (General Fund)
				26.79	
20160909	HOOKS,TED A	PEPPER DRIVE	BUILDASIGN.COM	86.99	School signage (general fund)
20160912	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM AMZN.COM/BI	52.62	Replacement PE supplies (PE Equipment)
20160912	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM AMZN.COM/BI	17.52	Replacement PE equipment (PE Equipment)
20160921	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	51.83	Replacement cd player for classroom (general fund)
20160922	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	64.79	Replacement cd player for classroom (general fund)
				273.75	
20160902	JOHNSTON,ANDREW	CARLTON OAKS	TEACHERSPAYTEACHERS.CO	54.00	Materials and Supplies
20160919	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	100.18	Behavior Incentive
				154.18	
20160901	LINDSAY,JERELYN	CARLTON HILLS	ALBERTSONS #6783	18.97	Read, Dream and Achieve ice cream reward
20160907	LINDSAY,JERELYN	CARLTON HILLS	TARGET 00009977	123.90	Headsets for classroom computers
20160915	LINDSAY,JERELYN	CARLTON HILLS	KRESS DESIGN 2	113.00	Science standards posters - instructional materials
20160919	LINDSAY,JERELYN	CARLTON HILLS	SMART AND FINA10609345	19.97	Breakfast items for students in health office
20160926	LINDSAY,JERELYN	CARLTON HILLS	AMAZON.COM AMZN.COM/BI	89.58	Lost at School book for staff
				365.42	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160908	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	35.08	Optical Drives and cases
20160909	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	58.31	Memory
20160911	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	35.07	Optical Drives and cases
20160919	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
20160921	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	270.10	DVD Drives
20160921	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	79.90	Drive cases
20160925	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	ONSIGN TV	63.65	Split - Digital signage software - CP (50%)
20160925	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	ONSIGN TV	63.64	Split - Digital signage software - PA (50%)
20160928	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	35.99	Replacement HP Laptop Battery - RS
20160928	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	LAPTOP SCREEN.COM	59.56	Replacement LCD for teacher laptop
20160929	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	644.89	HC - Replacement netbook keyboards
20160930	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	149.24	1 x Digital signage hardware
20160930	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	APL*APPLEONLINESTOREUS	19.80	Classroom iPad Apps - HC
20160930	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	129.90	Split - 2 x Digital signage hardware - CP (50%)
20160930	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	129.90	Split - 2 x Digital signage hardware - PA (50%)
				1,800.02	
20160906	MARTIN, SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	115.56	Low odor dry erase markers for white board desks.
20160909	MARTIN, SUZANNE	CHET F. HARRITT	COSTCO *DELIVERY 578	621.37	Adult chairs replacing broken/damaged teacher/staff chairs.
20160918	MARTIN, SUZANNE	CHET F. HARRITT	MCDONALD PUBLISHING, I	18.93	Poetry reproducible book, 6-9. Forms and Elements of Literature, 6-9.
20160925	MARTIN, SUZANNE	CHET F. HARRITT	MOUNTAIN MATH	95.95	Mountain Math, 3rd Grade warm-up kit.
20160927	MARTIN, SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	69.90	Braun PC 200 Probe Cover- thermometer cover for health office. General Budget.
				921.71	
20160908	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	39.95	Noise cancelling headphones for e.d. class
20160909	MCGINTY, MIRIAM	SPECIAL EDUCATION	MAYER JOHNSON	399.00	Boardmaker Plus software for SLP
20160915	MCGINTY, MIRIAM	SPECIAL EDUCATION	PESI INC	300.37	Training for Stephanie Dow Psych.
20160918	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON.COM	83.74	Reading books for mild/moderate class (Starkey)
20160923	MCGINTY, MIRIAM	SPECIAL EDUCATION	REDSHELF TEXTBOOKS	166.60	Digital Books for Mod/Severe class (Items Returned)
20160928	MCGINTY, MIRIAM	SPECIAL EDUCATION	REDSHELF TEXTBOOKS	(41.65)	Returned Digital Books for Mod/severe class
20160928	MCGINTY, MIRIAM	SPECIAL EDUCATION	REDSHELF TEXTBOOKS	(41.65)	returned digital books for mod/severe class
20160928	MCGINTY, MIRIAM	SPECIAL EDUCATION	REDSHELF TEXTBOOKS	(33.15)	Returned Digital Books for Mod/Severe class
20160928	MCGINTY, MIRIAM	SPECIAL EDUCATION	REDSHELF TEXTBOOKS	(50.15)	Returned digital books for mod/severe class
				823.06	
20160902	MCKINNON, KATHY	EDUCATIONAL SERVICES	TM *TICKETMASTER TICKT	42.50	ERC Admin - A Salute to Teachers tickets - Rolf/Eveland
20160909	MCKINNON, KATHY	EDUCATIONAL SERVICES	OFFICE DEPOT #2099	82.60	ERC Admin - Supplies - Toner
20160916	MCKINNON, KATHY	EDUCATIONAL SERVICES	APL*APPLEONLINESTOREUS	93.96	EL - Supplies - USB Camera Adapters
20160921	MCKINNON, KATHY	EDUCATIONAL SERVICES	WALMART.COM	21.08	SpecEd - APE - PE Supplies
20160921	MCKINNON, KATHY	EDUCATIONAL SERVICES	WALMART.COM	378.75	SpecEd - APE - PE Supplies
20160922	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	56.95	PD - Food - Sept/Oct Professional Development
20160923	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	19.95	PD - Supplies
20160923	MCKINNON, KATHY	EDUCATIONAL SERVICES	WALMART.COM	30.88	SpecEd - APE - PE Supplies
20160928	MCKINNON, KATHY	EDUCATIONAL SERVICES	SANDWICH BAGS	210.00	PD - Food - 9/28 Professional Development
20160928	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	33.15	PD - Food - 9/28 Professional Development
20160930	MCKINNON, KATHY	EDUCATIONAL SERVICES	FOOD4LESS #0349	9.40	ERC Admin - Postage stamps
				979.22	
20160908	MONTLER, BONNER M	EDUCATIONAL SERVICES	AMAZON.COM	49.58	Headsets for Rosetta Stone app for ELs.
20160909	MONTLER, BONNER M	EDUCATIONAL SERVICES	ADOBE *ACROPRO SUBS	179.88	Adobe Pro DC for creating and manipulating pdf reports for assessment & EL.
				229.46	
20160907	MYERS, CHARLES	TRANSPORTATION	OFFICE DEPOT #908	8.09	Meeting supplies
20160907	MYERS, CHARLES	TRANSPORTATION	OFFICE DEPOT #908	30.09	Meeting supplies
20160913	MYERS, CHARLES	TRANSPORTATION	SNAP ON TOOLS M MOLAND	137.86	Shop tools
				176.04	
20160915	OLANDER, MICHAEL	CAJON PARK	LEGO EDUCATION	507.31	Instructional Materials
20160915	OLANDER, MICHAEL	CAJON PARK	LAKESHORE LEARNING MAT	181.94	Teaching supplies
20160916	OLANDER, MICHAEL	CAJON PARK	AMAZON.COM AMZN.COM/BI	164.16	Two printers
20160925	OLANDER, MICHAEL	CAJON PARK	IN *THE BREAKTHROUGH C	225.00	Professional Development
				1,078.41	
20160922	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	CCSESA	450.00	PD - Travel - CISC Symposium Registration - K. Baranski
				450.00	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160912	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	36.29	Book from professional development: Learning to Improve: How America's Schools Can Get Better at Getting Better,
20160915	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	16.25	iPad holder/adaptor for Iripod.
20160915	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	NVITE EVENT TICKET NVI	1,345.00	5 tickets to the southern California GAFE Conference (Google Apps for Education)
20160920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	NVITE EVENT TICKET NVI	199.00	Split - GAFE admin console training for Director, Instructional Tech, using ERC PD budget code (25%)
20160920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	NVITE EVENT TICKET NVI	199.00	Split - GAFE admin console training for I.T. mgmt. (25%)
20160920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	NVITE EVENT TICKET NVI	199.00	Split - GAFE admin console training for I.T. mgmt. (25%)
20160920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	NVITE EVENT TICKET NVI	199.00	Split - GAFE admin console training for I.T. mgmt. (25%)
20160926	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	6.98	iPad app to evaluate for special education.
				2,200.52	
20160916	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	22.94	printer cable for Meredith
				22.94	
20160901	ROSA,JIM	HILL CREEK	THE WEBSTAUANT STORE	44.75	Safety patrol supplies
20160908	ROSA,JIM	HILL CREEK	DISCOUNT SCHOOL SUPPLY	555.90	Playground equipment
20160916	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	37.98	Elective supplies
20160916	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	29.73	Arts Attack Supplies
20160916	ROSA,JIM	HILL CREEK	THECERAMICSHOP	60.56	Arts Attack Supplies
20160918	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	89.19	Arts Attack Supplies
20160918	ROSA,JIM	HILL CREEK	HOMEDEPOT.COM	64.77	Arts attack supplies
20160919	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	31.59	Health clerk supplies
20160922	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	68.90	Office supplies
20160926	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	11.57	Health clerk supplies
				994.94	
20160913	SAUNDERS,LEAH	CARLTON OAKS	LOWES #03214*	178.89	Custodial equipment: This was a gas yard blower for our day crew custodian.
20160916	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	23.25	Materials and Office Supplies
20160916	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	81.96	Materials and Office Supplies
20160916	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM	34.58	Materials and Office Supplies
20160916	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	67.30	Office Supplies 4th Grade Science Equipment
20160918	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	39.95	Materials and Office Supplies
20160927	SAUNDERS,LEAH	CARLTON OAKS	STAPLES 00103622	70.70	Materials and Office Supplies
20160930	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	9.42	Materials and Office Supplies
20160930	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	27.79	Materials and Office Supplies
				533.84	
20160902	SCHWELLER,JOHN	PUPIL SERVICES	PAYPAL *RPW INC	60.00	Books for counselors
20160902	SCHWELLER,JOHN	PUPIL SERVICES	PAYPAL *RPW INC	30.00	Books for counselors
20160902	SCHWELLER,JOHN	PUPIL SERVICES	PAYPAL *RPW INC	(30.00)	Refund for books for counselors
20160904	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	111.64	Books for counselors
20160904	SCHWELLER,JOHN	PUPIL SERVICES	TARGET 00014852	15.65	Wipes for S. Luedeman class
20160909	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	7.49	Materials for Kirsten
20160911	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	55.82	Book for Ed G.
20160911	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	55.82	Book for Carrie Thompson
20160912	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	8.55	Materials for Kirsten
20160913	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	36.35	Materials for Kirsten
20160914	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	75.55	Materials for Kirsten
20160915	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	5.56	Materials for Kirsten
20160920	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM AMZN.COM/BI	43.19	Book for Mia Morales
20160921	SCHWELLER,JOHN	PUPIL SERVICES	WALMART.COM	50.47	Supplies for M. Rashap
20160921	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	43.19	Supplies for SSP
20160926	SCHWELLER,JOHN	PUPIL SERVICES	WALMART.COM	53.49	Supplies for M. Rashap
				622.77	
20160901	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	133.91	PLAYGROUND AND OFFICE SUPPLIES
20160902	SHEEN,KRISTINA D	OST PROGRAMS	DOLLAR TREE	146.80	PRIZES, HOMEWORK AND OFFICE SUPPLIES
20160922	SHEEN,KRISTINA D	OST PROGRAMS	FOX'S PIZZA DEN - SANT	32.17	FOOD
20160923	SHEEN,KRISTINA D	OST PROGRAMS	MICHAELS STORES 3256	37.54	ARTS AND CRAFT SUPPLIES
20160923	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	264.24	OFFICE SUPPLIES, ART AND CRAFTS, TOYS, COMPUTER BAG
20160923	SHEEN,KRISTINA D	OST PROGRAMS	HOMEDEPOT.COM	9.69	WATER HOSE, SUPER NOZZLE,FLOOR MATS
20160923	SHEEN,KRISTINA D	OST PROGRAMS	HOMEDEPOT.COM	80.90	WATER HOSE, SUPER NOZZLE,FLOOR MATS
20160923	SHEEN,KRISTINA D	OST PROGRAMS	HOMEDEPOT.COM	86.27	WATER HOSE, SUPER NOZZLE,FLOOR MATS
20160925	SHEEN,KRISTINA D	OST PROGRAMS	HOMEDEPOT.COM	32.37	WATER HOSE, SUPER NOZZLE,FLOOR MATS
				823.89	
20160915	SIMKO,JOHANNA	CAJON PARK	MATHALICIOUS.COM	320.00	Instructional Materials
				320.00	
20160901	SIMPSON,DEBRA	RIO SECO	THE 2 SISTERS/THEDAI	69.00	Annual membership for a teacher using "The Daily Cafe" website for instructional purposes.
20160925	SIMPSON,DEBRA	RIO SECO	IXL	349.00	IXL Software program.
				418.00	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160901	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	12.74	Safety patrol supplies
20160905	SOUTHCOTT,STEPHANIE	HILL CREEK	SCRIPPS SPELLING BEE	145.00	Spelling Bee Registration
20160908	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	80.25	Teacher supplies
20160915	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	19.88	Health office supplies
20160916	SOUTHCOTT,STEPHANIE	HILL CREEK	DELL SALES & SERVICE	626.36	Toners
20160916	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	23.76	Health Office Supplies
20160916	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	5.61	SDC Class supplies
20160918	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	7.53	Health Office Supplies
20160919	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	59.46	Arts Attack Supplies
20160919	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	39.95	Teacher supplies
20160925	SOUTHCOTT,STEPHANIE	HILL CREEK	ACE CANOPY/TARPS P	2,696.31	Canopy for school use
20160926	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	17.99	Elective supplies
20160926	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM AMZN.COM/BI	8.40	Teacher supplies
				<u>3,743.24</u>	
20160901	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	10.78	Microfiber towels to clean iPads
				<u>10.78</u>	
				<u>25,228.96</u>	

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>School Buses</i>	<ul style="list-style-type: none"> Any value 	<ul style="list-style-type: none"> Sell to another California public school district 	<ul style="list-style-type: none"> The other district is replacing a bus that is in service and has not been designated a temporary school bus pursuant to Education Code 42291.5 The bus being replaced by the other district is older than the bus that is being sold by this district

			<ul style="list-style-type: none"> • The bus being replaced by the other district is not sold to a third school district • The other district, by Board resolution, holds the state and this district harmless for any liability that may result from the bus that this district is selling • The proceeds from the sale of the bus shall be used by this district for home-to-school transportation purposes • Before the sale is finalized, the bus being sold is in compliance with all relevant provisions of the Vehicle Code and 13 CCR
All Other Personal Property	<ul style="list-style-type: none"> • Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> • Donate to charitable organization deemed appropriate by the Board 	<ul style="list-style-type: none"> • Requires unanimous vote by Board
	<ul style="list-style-type: none"> • \$2,500 or less 	<ul style="list-style-type: none"> • Sell without advertising 	<ul style="list-style-type: none"> • Requires unanimous vote by Board
	<ul style="list-style-type: none"> • More than \$2,500 	<ul style="list-style-type: none"> • Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> • Post notices in 3 public places and advertise once a week for 2 weeks in general circulation newspaper • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling

		district, or to any agency eligible under the federal surplus property law	
		<ul style="list-style-type: none"> Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The items to declare surplus are described below:

<u>Quantity</u>	<u>Description</u>	<u>Location</u>	<u>Condition</u>	<u>Estimated Value</u>
1	1985 C-1500 Truck, Fleet #295	Transportation	Fair Failed Smog	Less than \$1,500
1	1998 C-30 Truck, Fleet #298	Maintenance	Fair Needs Major Repairs	Less than \$1,000

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with a value of \$2,500 or less and authorize the sale or disposal of them in accordance with established procedures.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The income estimated is \$2,500.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7.
Prepared by Karl Christensen
November 1, 2016

Adoption of Resolution No. 1617-14 to Commit the
Ending Fund Balance in Fund 14: Deferred
Maintenance Fund

BACKGROUND:

On June 17, 2014, the Board took action to commit the ending fund balance in Fund 14 for 2013-14 and 2014-15. In order to commit the fund balance in the Deferred Maintenance fund in perpetuity, it is necessary to adopt a new resolution.

Commitment of the funds does not necessarily imply expenditure as the commitment can be reversed by the passing of a subsequent resolution. Commitment only reserves the funds for possible use in the future.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1617-14 to Commit the Ending Fund Balance in Fund 14: Deferred Maintenance Fund to be set-aside for future Deferred Maintenance Projects.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact varies depending on the ending fund balance; \$535,000 is transferred from the General Fund to Fund 14 each year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BOARD RESOLUTION NO. 1617-14

RESOLUTION TO COMMIT FUND BALANCE

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 establishing a hierarchy of fund balances as follows:

- **Non-Spendable Fund Balance** - Amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory, pre-paid expenses, and revolving cash fund amounts.
- **Restricted Fund Balance** – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
- **Committed Fund Balance** - Amounts subject to internal constraints self-imposed by the District's highest level of decision making authority. Commitments may be changed or lifted only by the Board of Education taking the same formal action that imposed the constraint originally.
- **Assigned Fund Balance** – Amounts the District intends to use for a specific purpose. Assignments may be established by the governing board or by a designee of the Board. Examples include site carry-overs and accrued vacation.
- **Unassigned Fund Balance** – Amounts representing the residual balance in the General Fund that has not been assigned to other funds and that are not in the other classifications. The Reserve For Economic Uncertainty falls into this classification; and

WHEREAS, GASB Statement No. 54 further clarifies the constraints that govern how a governmental entity can use and designate amounts reported as fund balance and stipulates that the Fund Balance can only be Committed by action of the highest level of decision-making authority of the governmental entity; and

WHEREAS, the Governing Board is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds pursuant to Board Policy 3101; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Governing Board; and

WHEREAS, once the committed fund balance constraints are imposed, it requires the constraint to be removed by the Governing Board prior to redirecting the funds for other purposes; and

NOW, THEREFORE, be it resolved, that the Governing Board of the Santee School District, in accordance with the provisions of GASB 54 hereby commits the following portions of fund balances, as indicated by the Committed Fund classification, and funds cannot be used for any purpose other than directed below, unless the Governing Board adopts another resolution to remove or change the constraint:

- The ending balance in Fund 14: Deferred Maintenance Fund set-aside for future Deferred Maintenance projects. This commitment shall apply to each fiscal year starting with the 2015-16 year and continue in perpetuity until subsequent action is taken by the Board to formally remove the constraint.

PASSED AND ADOPTED by the Santee School District Board of Education on the 1st day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Diane El-Hajj, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

Clerk of the Board of Education

BACKGROUND

Santee School Board Policy 1321 requires that the school sites annually submit their Fundraising Plan to the Board for approval. These plans are developed identifying the fundraisers for the year, the length of time the fundraiser will occur, and the projected income.

Although the fundraising activities differ from school to school based on the requirements of the student body and community, common needs include: sixth grade camp, eighth grade promotion activities, book fairs, AVID, and various other ASB and PTA programs. The plans are attached for review.

RECOMMENDATION

Administration recommends approval of the School Site Fundraising Plans for each of the schools.

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT

Approval of the School Site Fundraising Plans will provide authorization for school staff, students and families to pursue opportunities to generate funding to support school and community needs, including 6th grade camp fees. In 2015-16, the District school sites raised \$613,985.77 through their fundraising efforts.

STUDENT ACHIEVEMENT IMPACT:

Participation in the school fundraising activities encourages social interactions, school pride and a connection to the school which develops emotional well being and promotes student learning and success in school.

Santee School District

Cajon Park School

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Candy bar sales	8 th grade students	8 th grade promotion activities	2 weeks	\$3000
Pumpkin Run	6 th grade students	6 th grade camp	2 weeks	\$2000
Cookie Dough	5 th and 6 th grade students	6 th grade camp	2 weeks	\$4000
Jog-A-Thon	All grades	Teacher Supplies	2 weeks	\$2000
Jump rope for Heart	All grades	Community Service Service Learning for American Heart Association	2 weeks	\$4000
Food/Community Flyer Nights	All grades	Technology and Field Trips	1 evening a month	\$2,000
Turkey Fundraiser	All grades	Santee Foundation	4 weeks	\$3000
Donation Drive	All grades	PTSA	4 weeks	\$5000
Square Art	All grades	PTSA	2 weeks	\$3000

Santee School District

Carlton Hills School

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Butter Braids	5 th , 6 th , and 8th grade students	6 th grade camp, 8 th grade activities	2 weeks	\$1200
Jog-A-Thon	All grades	6 th graders for camp/All other grades to donations account	2 weeks	\$2,000
Jump Rope for Heart	All grades	Community Service Service Learning for American Heart Association	2 weeks	\$600
Catalog – Kids are First	All grades	PTA	2 weeks	\$5000
Holiday Shop	All Grades	PTA	1 week	\$500
Color Run	All grades	PTA	2-3 weeks	\$6500
ChicoBags	4 th , 5 th , and 8th grade students	6 th grade camp, 8 th grade activities	2 weeks	\$1200

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Santee School District

Carlton Oaks School

Fundraising Plans 2016-2017

Description of Fundraiser	Group Participating (e.g. ASB, Grade level)	Purpose	Length of Fundraiser	Expected Income
Butter Braid Cookie Dough	6 th Grade	6 th Grade Camp	October Two Weeks	\$5,000.00
Lunch Box Social	7 th and 8 th Grade Students	Junior High Performing Arts, Art and Elective Materials	One Day Event	\$1,600.00
Jump Rope for Heart	All Students	District Project	February Two Weeks	\$1,000.00
ASB Jog-a-Thon APEX Fun Run	All Students	ASB Annual Budget PTA and Teacher Budgets	One Day Event	\$15,000
Mixed Bags Fundraiser	5 th Graders	6 th Grade Camp for 2017- 2018	Spring 2 Weeks	\$1600

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Santee School District

Chet F. Harritt School

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Kids Art First (Wrapping Paper, gifts)	PTA School-Wide	Activities Fund	2 weeks	\$4000
Fall Trunk or Treat	ASB	Activities Fund	1 Day	\$500
Skeddadle Fundraising (Cookie Dough)	Grades 5-8	4/5/6 for Camp 7/8 for Promo. Activities	2 weeks	\$1000
Rubios Chet Night	School-Wide	Activities Fund	1 Day	\$100
Fox's Pizza Chet Night	School-Wide	Activities Fund	1 Day	\$100
Jog-A-Thon	School-Wide	Classroom Supplies & Activities	1 Day	\$3,000
Entertainment Coupon Book	Project SAFE	Enrichment Supplies	2 weeks	\$500
Julian Pie Co.	Grades 4/5/6	6 th Grade Camp	2 weeks	\$1,500
Julian Pie Co.	Grades 7/8	8 th Grade Promotion Activities	2 weeks	\$1,500
Fall Trunk or Treat - Cake Walk	Grade 5/6	6 th Grade Camp	1 day	\$500

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Santee School District

Hill Creek School

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Book Fair (September 7-9, 2016)	PTSA School-wide	Activities Fund	3 days	\$4000
Kids are First! (September 12-26, 2016)	PTSA School-wide	Activities Fund	2 weeks	\$6000
Butter Braids (November 7-18, 2016)	K-4 - PTSA 5th – 8th grade	Activities Fund 6th Grade Camp 8th Grade Promotion Activities	2 weeks	\$4000
Holiday Shop (December 5-9, 2016)	PTSA School-wide	Activities Fund	1 week	\$5000
Color-A-Thon (March 18, 2016)	PTSA School-wide	Activities Fund	1 day	\$2000
Cookie Dough (Dec 14 – Jan 4, 2017)	5 th -8 th grade	6 th Grade Camp 8 th Grade Promotion Activities	3 weeks	\$4000
See's Candy (March, 2017)	5 th – 8 th grade	6 th Grade Camp 8 th Grade Promotion Activities	2 weeks	\$3000
Book Fair (May 24-26, 2017)	PTSA School-wide	Activities Fund	3 days	\$4000

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Santee School District

Pepper Drive School

Fundraising Plans 2016-2017

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
All American Gift Wrap (September)	PTSA School-wide	Activities Fund	2 weeks	\$10,000
Book Fair (September)	PTSA School-wide	Activities Fund	1 week	\$2000
Middle School Dance (September)	6 th – 8 th grade	ASB Fund	1 day	\$500
Harvest Festival (November)	PTSA School-wide	Activities Fund	1 day	\$3000
Cookie Dough (October)	5 th – 8 th grade	6 th Grade Camp 8 th Grade Promotion Activities	2 weeks	\$4000
Holiday Shop (December)	PTSA School-wide	Activities Fund	1 week	\$4000
Pie Certificates (November/December)	5 th – 8 th grade	6 th grade camp 8 th grade promotion activities	5 weeks	\$3000
Buffalo Wild Wings (December)	School-wide	6 th grade camp 8 th grade promotion activities	1 Day	\$500
Middle School Pepper Bowl (January)	6 th – 8 th grade	ASB Fund	1 day	\$500
Jog-a-then (March)	Schoolwide	School Activities	1 Day	\$3000
Mixed Bags/Brax (April)	PTSA School-wide	Activities Fund	1 week	\$2000
Panda Express Night (May)	Whole School	6 th grade camp 8 th grade promotion activities	1 day	\$350
Middle School Kona Ice/Jamba Juice (ongoing)	6 th – 8 th grade	ASB Fund	Ongoing	\$1000

Santee School District

PRIDE Academy

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
EPI Catalog Fundraiser	PTA – all students	Funds to support student programs	2 weeks	\$1500.00
No Fundraiser Fundraiser	PTA – all students	Funds to support student programs	2 weeks	\$300.00
Butter Braids	4 th / 5 th /6 th grade students	Individual students raise money to off-set the cost of 6 th gr camp	2 weeks	\$750.00
Skedaddle Cookie Dough Sale	4 th /5 th /6 th grade students	Individual students raise money to off-set the cost of 6 th gr camp	2 weeks	\$2000.00
Jog-A-Thon	All students	Funds to support student programs	1 day	\$1500.00
See's Candy Fundraiser	PTA – all students	Funds to support student programs	2 weeks	\$1500.00
Box Tops for Education	K-8	Funds to help cover cost of 6 th grade camp	Throughout year	\$500.00
Ghost-a-Grams	ASB	Funds to send officers to convention	2 weeks	\$300.00
Valentine Grams	ASB	Funds to send officers to convention	2 weeks	\$200.00
Popcorn Palace	4 th /5 th Grade	Money for Camp	2 weeks	\$500.00
JumpRope For Heart	Preschool thru 8 - all students	Raise funds for the American Heart Association	2 weeks	\$3000.00

Santee School District

Rio Seco School

Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Box Tops for Education	PTSA	Support school programs	Ongoing	\$600
Community Partners (ie, e-scrip, Target, Krogers)	PTSA	Support school programs	Ongoing	\$750
Fall Carnival	PTSA	Support school programs	1 day	Not to exceed activity expenses
Fall Fundraiser	PTSA	Support school programs	2 weeks	\$10,000
Spring Fundraiser	PTSA	Support school programs	2 weeks	\$5,000
Pasta for Pennies	ASB	Leukemia Foundation	3 weeks	\$2200
Cookie Dough	5 th and 6 th grade students	6 th grade camp	2 weeks	Not to exceed activity expenses
Family Nights	All students	Support school programs	1 day	Not to exceed activity expenses
Tag day	ASB	Support school programs	1 day	\$100
Jog-A-Thon	ASB	Support camp and 8 th grade activities	1 day	\$4000
Grams: Pumpkin, hearts, candy cane,	ASB	Support school extracurricular	3 X year	\$200 each time
JH dances	ASB	Support school programs	5 days/year	\$1000

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Santee School District
Sycamore Canyon School
Fundraising Plans 2016-17

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of Fundraiser	Expected Income
Cookie Dough	Schoolwide	5 th trips/6 th grade camp/Technology	2 weeks	\$2000
Scholastic Book Fair	Schoolwide	Books	1 week twice yearly	\$4000
Spirit Activities Ghost-a-grams, Cupid grams, Student Store, etc.	Schoolwide	ASB Activity Fund	All year	\$1000
Read -a-Thon	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	All Year	\$3000
PTA Holiday Shop	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	1 week	\$1000
Epic Fun Run	Schoolwide	Garden, Chickens, Maker Space, Outdoor classroom	1 day	\$5000
Sock Fundraiser	Schoolwide	Outdoor Classroom Supplies	1 week	\$300

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Consent Item D.3.2.

Approval of Amended Nonpublic Agency Master Contract Appendix B with Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)

Prepared by Dr. Stephanie Pierce
November 1, 2016

BACKGROUND:

In an effort to reduce costs associated with day treatment placements and nonpublic placements for students with mental health needs and educate these students in Programs for Students with Emotional Disturbance (ED) located in the Santee School District, Vista Hill Learning Assistance Center provides therapy by a licensed therapist for the 2016-17 school year. The licensed therapist provides group and individual therapy to students as prescribed by their IEPs in the three ED programs (primary and intermediate ED programs at Hill Creek School; junior high ED program at Pepper Drive School). We currently have a licensed therapist FTE .60. Due to an increase in students within our three ED programs, an additional day is required in order to meet the needs of all of the students in this setting.

RECOMMENDATION:

Administration recommends the Board of Education increase the Nonpublic Agency Master Contract Appendix B with Vista Hill Learning Assistance Center from FTE .60 to FTE .80 for the term of November 1, 2016 through June 30, 2017. The Nonpublic Agency Contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Nonpublic Agency	ERMHS	Term of Service	Annual Cost	Total Cost
Learning Assistance Center (new request)	.20 FTE* Licensed Therapist	10/24/16-6/30/17; 30 additional days	\$94,000	\$12, 818
			GRAND TOTAL	\$12,818

*Vista Hill endorses a 220 day work calendar.

Based on East County SELPA funding priorities for students with mental health needs, the estimated ERMHS costs are anticipated to be covered in full through Prop 98 and Federal IDEA mental health funding sources.

STUDENT ACHIEVEMENT:

Some students require mental health support to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Approval of Nonpublic School Master Contract
with San Diego Center for Children Academy
Nonpublic School Services

Prepared by Dr. Stephanie Pierce
November 1, 2016

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at the San Diego Center for Children Academy for the 2016-2017 school year to address his unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with San Diego Center for Children Academy for one student for the term of October 19, 2016 through June 30, 2017. These contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
San Diego Center for Children Academy	1 student	10/19/16–6/30/17, including ESY instruction	\$188.75	\$28,878.75
		10/19/16-6/30/17 counseling	\$80.00 per session	\$1,360.00
		GRAND TOTAL		\$30,238.75

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Bryant, Kim (replacing Kristi Garcia)	Rio Seco	III-01	\$0.00	\$50,504.00	09-06-16 to 12-16-16

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Gadd, Andrea	PRIDE Academy	IV-07 to V-07	\$62,190.00	<i>\$66,812.00</i>	08-15-16
2. Lichty, Susan	Pepper Drive	IV-01 to VI-09	\$50,504.00	<i>\$76,897.00</i>	08-22-16

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Byerly, Shannon (replacing Kim Lawrence)	PRIDE Academy	Student Attendance Clerk 22 A / 3.75 HRs	\$0.00	\$1,215.81	10-11-16
2. Frisch, Wendy (replacing Ken Bailey)	Cajon Park	Campus Aide CA A / 2.0 hrs	\$0.00	\$450.50	10-19-16
3. Hansen, Kristina	Rio Seco	Instructional Assistant, Special Ed II 21 A / 6.0 hrs	\$0.00	\$2,030.25	10-24-16
4. LeClair, Carrie (replacing Kristina Stark)	Pepper Drive	Food Service Worker IA 20 A / 2.5 hrs	\$0.00	\$805.93	10-06-16
5. Martinez, Ramon (replacing Kiva Quezada)	Superintendent's Office and Human Resources	Secretary I 24 A / 8.0 hrs	\$0.00	\$3,142.00	10-17-16
6. Nuttall, Theresa (replacing Deborah Gribble)	Hill Creek	Instructional Assistant, Special Ed I 20 A / 5.0 hrs	\$0.00	\$1,611.87	10-24-16
7. Patience, Deanna	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs	\$0.00	\$1,184.31	10-12-16

Classified Staff – continued

H. New Appointments: continued

8. Rodgers, Amy (replacing Alina Kleinhenz)	Rio Seco	Instructional Assistant, Special Ed I 20 A / 3.0 hrs	\$0.00	\$967.12	10-26-16
9. Urnezis-Smith, Stephanie (replacing Veronica Ahumada)	Transportation	Bus Driver I 25 A / 6.0 hrs	\$0.00	\$2,477.25	10-13-16

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Brent, Janet	Cajon Park	Instructional Assistant, Special Ed I 20 E / 5.0 hrs to 20 E / 6.0 hrs	\$2,120.85	\$2,544.48	10-17-16
2. Canada, Ian Adam (replacing Kevin Dougherty)	Cajon Park to PRIDE Academy	Project SAFE Assistant 17 A / 3.5 hrs to <i>Out of School Time Group Leader</i> 19.5 A / 3.75 hrs	\$974.31	\$1,181.37	10-31-16
3. Carr, Ben (replacing Melanie Popeluk-Ostlund)	Pepper Drive	Campus Aide CA B / 2.75 hrs to <i>Custodian II</i> 23 A / 4.0 hrs	\$650.81	\$1,495.50	10-17-16
4. Conway, Susan (replacing Haley Kathol)	Carlton Hills	Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$2,374.19	\$2,477.25	10-17-16
5. Correia, Rhonda	Carlton Oaks	Instructional Assistant, Special Ed I 20 E / 5.75 hrs to 20 E / 6.25 hrs	\$2,258.46	\$2,454.53	09-12-16
6. Duhamel, Brian	Maintenance and Operations	Grounds Maintenance Worker I 23.5 B / 3.75 hrs to 23.5 B / 8.0 hrs	\$1,511.41	\$3,224.00	09-21-16
7. Keating, Sam (replacing Sherry Hatton)	Hill Creek	Campus Aide CA E / 2.0 hrs to CA E / 3.0 hrs	\$547.52	\$821.25	10-20-16
8. Keys, Larry	Pepper Drive	Custodian II 23 C / 6.0 hrs to 23 C / 8.0 hrs	\$2,477.25	\$3,303.00	10-17-16
9. Pappalardo, Michelle (replacing Lora Sanders)	Pepper Drive	Student Support Technician 27.5 A / 6.0 hrs	\$2,477.25	2,799.00	10-17-16
10. Smith, Samantha	Cajon Park	Instructional Assistant, Special Ed I 20 B / 3.25 hrs to <i>Instructional Assistant, Special Ed II</i> 21 B / 6.0 hrs	\$1,099.58	\$2,136.00	10-19-16
11. Villarreal, Ben	Pepper Drive	Custodian II 23 E / 6.0 hrs to 23 E / 8.0 hrs	\$2,732.25	\$3,643.00	10-17-16

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Brogren, Victoria	Rio Seco	Campus Aide	Personal	10-15-16

Classified Staff – continued

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2. Adoption of Proclamation Endorsing the Great American Smokeout on November 17, 2016

Prepared by Tim Larson
November 1, 2016

BACKGROUND:

A major education goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this, the American Cancer Society, Santee Solutions Coalition, and Communities Against Substance Abuse are requesting the Board of Education adopt a proclamation that supports the Great American Smokeout on November 17, 2016.

This proclamation is part of our commitment to help educate our students about the effects of tobacco as part of the Tobacco Use Prevention and Education Grant.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation to promote the Great American Smokeout in support of a healthier Santee Community.

FISCAL IMPACT:

There is no fiscal impact as a result of this proclamation.

STUDENT ACHIEVEMENT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community and contributes to academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**PROCLAMATION
GREAT AMERICAN SMOKEOUT
November 17, 2016**

WHEREAS, the American Cancer Society encourages all tobacco users to join the Great American Smokeout and quit for at least one day; and

WHEREAS, the American Cancer Society has set aside November 17, 2016 as the Annual Great American Smokeout; and

WHEREAS, the purpose for the observance of the day is to create awareness and draw community attention to the risk tobacco smoking poses to the health, wellbeing and welfare of the human race; and

WHEREAS, the tobacco epidemic kills nearly 6 million people each year; and

WHEREAS, after high blood pressure, tobacco is the biggest contributor to non-communicable diseases, which account for 64% of deaths worldwide; and

WHEREAS, tobacco killed 100 million people in the 20th century; and

WHEREAS, Santee School District is working to promote global understanding and 21st century learning skills for all students;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District hereby recognizes and supports the American Cancer Society's GREAT AMERICAN SMOKEOUT on November 17, 2016 and encourages all citizens in the community who smoke, use chew or dip tobacco, to demonstrate to themselves and to their children that they can quit by joining the Great American Smokeout.

Adopted this 1st Day of November 2016.

Barbara Ryan, President

Elana Levens-Craig, Vice-President

Dianne El-Hajj, Clerk

Dustin Burns, Member

Ken Fox, Member

Dr. Cathy A. Pierce, Superintendent

Consent Item D.4.3. Adoption of Resolution No. 1617-15 to Eliminate a Vacant Classified Non-Management Position

Prepared by Tim Larson
November 1, 2016

BACKGROUND:

Due to a pending retirement in the Maintenance & Operations department, administration has reviewed staffing and determined that there is a need to replace the Grounds Maintenance Worker II position with a Grounds Maintenance Worker I position.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following vacant position effective December 2, 2016:

- One (1) 8.0-hour Grounds Maintenance Worker II position

FISCAL IMPACT:

The savings for eliminating the Grounds Maintenance Worker II position will be \$83,037 and will offset the cost of replacing the position with a Grounds Maintenance Worker I at the annual cost of \$53,099.

STUDENT ACHIEVEMENT IMPACT:

It is the District’s intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1617-15**

**ELIMINATION OF A VACANT
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that after reviewing staffing in the Maintenance & Operations department, there is a need to replace the Grounds Maintenance Worker II position with a Grounds Maintenance Worker I position;

NOW, THEREFORE, BE IT RESOLVED that as of the 1st day of November 2016, the Governing Board of Santee School District approved to eliminate the following vacant position effective December 2, 2016:

- One (1) 8.0-hour Grounds Maintenance Worker II position

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of elimination as the position is vacant and will not affect any classified employees.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 1st day of November 2016, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Dated 11/1/16

Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.

Middle School Elective Application:
Chet F. Harritt School

Prepared by Dr. Stephanie Pierce
November 1, 2016

BACKGROUND:

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students.

One approved LCAP Goal and Action Step expands elective course offerings such as coding, visual and performing arts, and STEM (Science, Technology, Engineering, and Mathematics) related opportunities for middle school students.

This evening, Tylene Hicks, Principal at Chet F. Harritt School, will be presenting Chet F. Harritt's middle school elective application for programs and expenses beginning this school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the application for electives funding for Chet F. Harritt School.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Chet F. Harritt School's total allocation for middle school electives from LCFF funding is \$45,000.

STUDENT ACHIEVEMENT IMPACT:

Elective course offerings designed to expand student knowledge and skills in California State Standards and 21st Century Skills will increase student college and career readiness.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.

Middle School Elective Application:
Carlton Hills School

Prepared by Dr. Stephanie Pierce
November 1, 2016

BACKGROUND:

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students.

One approved LCAP Goal and Action Step expands elective course offerings such as coding, visual and performing arts, and STEM (Science, Technology, Engineering, and Mathematics) related opportunities for middle school students.

This evening, Jerelyn Lindsay, Principal at Carlton Hills School, and Angelo Benedetto, Vice Principal at Carlton Hills School, will be presenting Carlton Hills' middle school elective application for programs and expenses beginning this school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the application for electives funding for Carlton Hills School.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Carlton Hills School's total allocation for middle school electives from LCFF funding is \$45,000.

STUDENT ACHIEVEMENT IMPACT:

Elective course offerings designed to expand student knowledge and skills in California State Standards and 21st Century Skills will increase student college and career readiness.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
November 1, 2016

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period September 1, 2016 through September 30, 2016 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$11,870,283; cash receipts of \$5,433,363; and disbursements of \$6,292,029 are reflected for the period of September 1, through September 30, 2016 resulting in an ending cash balance of \$11,011,617 as of September 30, 2016.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - September

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CASH REPORT FOR SEPTEMBER

		Actual	Projected*
Beginning Cash Balance as of September 1, 2016		\$11,870,283	\$1,730,403
INCOME			
A. Local Control Funding Formula			
State Aid	\$ 2,738,571		
Property Taxes	\$ 92,062		
		2,830,633	
B. Federal Income			
Federal Funding	227,844		
		227,844	
C. State Income			
EPA Funding	2,007,976		
		2,007,976	
D. Local Income			
Other Local Income	120,282		
Spec Ed	246,628		
		366,910	
E. Due to/Due from other funds		-	
F. Debt Proceeds		-	
TOTAL INCOME		\$5,433,363	\$4,844,250
Beginning Balance Plus Income		\$17,303,646	\$6,574,653
DISBURSEMENTS			
G. Commercial Warrants	\$ 884,431		
H. Salary and Benefits	4,340,122		
I. Other Outgo	532,476		
J. Interfund Borrowing Out	535,000		
K. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$6,292,029	\$4,987,255
Ending Cash Balance as of September 30, 2016		\$11,011,617	\$1,587,398

* Based on Cash Flow Projection at Estimated Actuals - June 2016

Budget Revisions
Through September 30, 2016
2016-17 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	12,665,955	966,446	13,632,401
Estimated Income	46,520,693	14,176,888	60,697,581
Estimated Expenditures	48,345,326	15,128,092	63,473,418
Change in Fund Balance	(1,824,633)	(951,204)	(2,775,837)
Projected Ending Fund Balance	10,841,322	15,242	10,856,564
Less: Restricted Program Carryovers	-	15,242	15,242
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	198,677	-	198,677
Stores Inventory	54,828	-	54,828
Less: Assigned Vacation Carryover	251,095	-	251,095
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,904,203	-	1,904,203
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	8,056,650	-	8,056,650
Fund 17 Projected End of Year Balance	2,913,602	-	2,913,602
Projected Reserves	<u>12,874,455</u>	<u>-</u>	<u>12,874,455</u>
	<u>September</u>	<u>August</u>	
Projected Reserve % 2016-17 ¹	20.28%	18.40%	
Projected Reserve % 2017-18 ^{1,2}	16.21%	16.21%	
Projected Reserve % 2018-19 ^{1,2}	11.54%	11.54%	

¹As a % of the Estimated Total Outgo

²Based on Multi-Year Projection at 2016-17 Budget Adoption- June 2016
Next Update is to Occur December 2016 for 1st Interim

Item F. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item F.1.1. Second Reading: Revised Board Policy and Administrative Regulation 6173, Education for Homeless Children

Prepared by Dr. Stephanie Pierce
October 18, 2016

BACKGROUND:

Attached is revised BP 6173 and AR 6173, Education for Homeless Children, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

Within Santee School District there are more than 350 homeless students eligible for McKinney Vento services. These services coordinate and support students who lack an adequate, fixed night-time residence or who are doubled up and living with another family.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulations 6173, Education for Homeless Children, for a second reading. Administration recommends approval of the revised Board Policy and Administrative Regulation 6173.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Students experiencing homelessness, short-term or long-term, require coordinated services so that they can continue receiving a comprehensive education.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

EDUCATION FOR HOMELESS CHILDREN

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students.

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

Transportation

~~The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation.~~

Legal Reference: (see next page)

EDUCATION FOR HOMELESS CHILDREN *(Continued)*

Legal Reference:

EDUCATION CODE

~~1980-1986 County community schools~~

2558.2 *Use of revenue limits to determine average daily attendance of homeless children*

39807.5 *Payment of transportation costs by parents*

48850 *Educational rights; participation in extracurricular activities*

48852.5 *Notice of educational rights of homeless students*

48852.7 *Enrollment of homeless students*

48915.5 *Recommended expulsion, homeless student with disabilities*

48918.1 *Notice of recommended expulsion*

51225.1-51225.3 *Graduation requirements*

52060-52077 *Local control and accountability plan*

CODE OF REGULATIONS, TITLE 5

4600-4687 *Uniform complaint procedures*

UNITED STATES CODE, TITLE 42

11431-11435 *McKinney-Vento Homeless Assistance Act*

Management Resources:

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 2004

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

EDUCATION FOR HOMELESS CHILDREN

Definitions

Homeless means students who lack a fixed, regular, and adequate nighttime residence and includes:

1. ~~Children and youths~~ Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement
2. ~~Children and youths~~ Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because the children are living in conditions described in ~~#{1)-(3)}~~ above
5. Unaccompanied youth who are not in the physical custody of a parent or guardian

School of origin means the school that the student attended when permanently housed or the school in which the student was last enrolled. If the school the homeless student attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that he/she attended within the preceding 15 months and with which he/she is connected, the district liaison shall determine, in consultation with and with the agreement of the homeless student and the person holding the right to make educational decisions for the student, and in the best interests of the homeless student, which school shall be deemed the school of origin.

Best interest means ~~to the extent feasible, continuing a student's enrollment in the school of origin for the duration of his/her homelessness, except when doing so is contrary to the wishes of his/her parent/guardian.~~ that in making educational and school placement decisions for a homeless student, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students

Unaccompanied youth means a youth not in the physical custody of a parent or guardian.

EDUCATION FOR HOMELESS CHILDREN (continued)**District Liaison**

The Superintendent designates the following staff person as the district liaison for homeless students:

Collaborative Coordinator
 9619 Cuyamaca Street
 Santee, CA 92071
 619-258-2345
 meredith.riffel@santeesd.net

The district's liaison for homeless students shall ~~ensure that~~:

1. Ensure that homeless students are identified by school personnel and through coordinated activities with other entities and agencies
2. Ensure that homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that homeless families and students receive educational services for which they are eligible
4. Inform parents/guardians ~~are informed~~ of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children
5. Disseminate notice of the educational rights of homeless children ~~is disseminated in district schools that provide services to homeless children and~~ at places where children they receive services, such as schools, family shelters, and hunger relief agencies (soup kitchens)
6. Mediate enrollment disputes ~~are mediated~~ in accordance with law, Board policy, and administrative regulation
7. Fully inform parents/guardians ~~are fully informed~~ of all transportation services
8. When notified pursuant to Education Code 48918.1, assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in his/her expulsion
9. When notified pursuant to Education Code 48915.5, participate in an individualized education program team meeting to make a manifestation determination regarding the behavior of a student with a disability

EDUCATION FOR HOMELESS CHILDREN (continued)

10. Assist a homeless student to obtain records necessary for his/her enrollment into or transfer out of district schools, including immunization, medical, and academic records

Enrollment

~~The district shall make placement decisions for homeless students shall be based on the student's best interest. In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise.~~

When making a placement decision for a homeless student, the Superintendent or designee may consider the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement shall not be based on whether a homeless student lives with his/her homeless parent/guardian or has been temporarily placed elsewhere.

~~The student may continue attending his/her school of origin for the duration of the homelessness and until the end of any academic year in which he/she moves into permanent housing.~~

In the case of an unaccompanied youth, the ~~district's homeless~~ liaison shall assist in placement or enrollment decisions, consider the views of the student, and provide notice to the student of his/her appeal rights.

In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise.

~~If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision.~~

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice, ~~even if the parent/guardian is unable to provide the school with the records normally required for enrollment.~~ The student shall be enrolled even if he/she:

EDUCATION FOR HOMELESS CHILDREN (continued)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, records or other proof of immunization history

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the district's liaison for homeless students. The liaison shall assist the parent/guardian, or the student if he/she is an unaccompanied youth, in obtaining the necessary immunizations or records for the student.

If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision.

The student may continue attending his/her school of origin for the duration of the homelessness.

To ensure that the homeless student has the benefit of matriculating with his/her peers in accordance with the established feeder patterns, the following shall apply:

1. If the student is transitioning between grade levels, he/she shall be allowed to continue in the same attendance area.
2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, he/she shall be allowed to continue to the school designated for matriculation in that district.

If the student's status changes before the end of the school year so that he/she is no longer homeless, he/she shall be allowed to stay in the school of origin:

1. Through the duration of the school year if he/she is in grades K-8
2. Through graduation if he/she is in high school

EDUCATION FOR HOMELESS CHILDREN (continued)**Resolving Enrollment Disputes-Resolution Process**

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute.

The parent/guardian shall be provided with a written explanation of the placement decision, ~~including an explanation of the parent/guardian's right to appeal the decision. He/she shall also be referred to the district liaison. The written explanation~~ which shall be complete, as brief as possible, simply stated and provided in language that the parent/guardian or student can understand. The written explanation may shall include: ~~contact information for the district liaison, a description of the district's decision, notice of the right to enroll in the school of choice pending resolution of the dispute, notice that enrollment includes full participation in all school activities, and notice of the right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education.~~

1. The district liaison's contact information
2. A description of the district's placement decision
3. Notice of the student's right to enroll in the school of choice pending resolution of the dispute, including the right to fully participate in all school activities
4. Notice of the parent/guardian's right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education

The district liaison shall work to resolve an enrollment ~~carry out the dispute resolution process~~ as expeditiously as possible after receiving notice of the dispute.

~~The liaison shall provide the parent/guardian a copy of the district's decision, dispute form, and a copy of the outcome of the dispute.~~

In working with a student's parents/guardians to resolve an enrollment dispute, the district liaison shall:

1. Inform them that they may provide written and/or oral documentation to support their position
2. Inform them that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved

EDUCATION FOR HOMELESS CHILDREN (continued)

3. Provide them a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide them a copy of the dispute form they submit for their records
5. Provide them the outcome of the dispute for their records

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian ~~wishes~~ chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education.

Transportation

The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation.

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they cease to be homeless, unless the formerly homeless student has an individualized education program that includes transportation as a necessary related service for the student.

Eligibility for Extracurricular Activities

A homeless student who enrolls in any district school shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities.

Notification and Complaints

Information regarding the educational rights of homeless students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622.

EDUCATION FOR HOMELESS CHILDREN (continued)

Any complaint that the district has not complied with requirements regarding the education of homeless students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Consideration of Student Matter** (Ed. Codes § 35146, 48912 and 48918)
2. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)*
 - *Sycamore Canyon School, 10201 Settle Road, Santee, CA 92071**Agency Negotiator: Cathy A. Pierce, Superintendent*
6. **Public Employee Performance Evaluation** (Gov. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.